



6TH BRIGADE PROFESSIONAL DEVELOPMENT

JANUARY 2000



"Professional Training For All, Our Mission Is Your Future"

6th BDE/104th DIV PO Box 6500, Aurora CO 80045-0500 (303) 365-3082



COMMANDER'S NOTES



91 Years young and busier than ever

Maj. Gen. Thomas J. Plewes

Today's U.S. Army Reserve turned a very robust 91 years old on April 23. But we have not been slowed by age. Indeed, we are becoming a new Army Reserve — more committed to our national defense in several important ways.

Army Reservists are at the Fort Dix Army Reserve Installation as part of Operation PROVIDE REFUGE. The PROVIDE REFUGE joint task force, together with the Fort Dix installation staff, is providing relief and assistance to ethnic Albanians who have been expelled from Kosovo by Serb forces. At Fort Dix, these refugees find not only safety and shelter but also smiles and friendship. I am proud that some of the first Americans these displaced people meet are our great Citizen-Soldiers.

The Army Reserve is no stranger to the people of the Balkans. Since 1995, more than 12,000 Army Reservists have participated in Operations JOINT ENDEAVOR and JOINT GUARD and now in Operation JOINT FORGE. This is more than 70 percent of all Reserve Component support from all the services mobilized for these operations. This summer more than 600 Army Reservists are in Bosnia.

Army Reservists are in Central America, helping our neighbors to the south recover from the devastation of Hurricane Mitch. By the end of August, some 7,700 Army Reservists will have rotated through the region. Army Reserve units regularly train in Central America, but because of Hurricane Mitch, this year's training exercises, called New Horizons 99, were significantly expanded in order to provide continued humanitarian support.

The Army Reserve is responsible for the New Horizons activities in Guatemala and El Salvador. Army Reserve medical units and civil affairs specialists also train in Nicaragua and the Dominican Republic as part of the Army National Guard-led task forces in those countries. These Reserve units and soldiers come from

all parts of the United States.

Thousands of other Army Reservists are or will soon be taking part in training exercises, both here in the United States and overseas. These exercises hone skills and ensure USAR units and soldiers are ready to fulfill their roles in the National Military Strategy.

Army Reserve units and soldiers must be ready because they are being called on more today than in any previous time in USAR history. In the first 80 years of its existence, the Army Reserve was called up and deployed six times. In the last ten years, the Army Reserve has been called up six times. This is being done with a force 35 percent smaller than it was ten years ago.

The Army Reserve is a busy 91-year-old to be sure but it always finds time to be a good neighbor at home. Army Reservists were there when disaster struck in Kansas and Oklahoma, helping their neighbors recover from a series of terrible tornadoes.

On a more pleasant note, Army Reservists took part in parades, open houses and ceremonies all across America to mark Armed Forces Day and Memorial Day. Soldiers from Indiana's 88th Regional Support Group, for example, were part of the festivities surrounding "the greatest spectacle in auto racing", the Indianapolis 500.

Wherever the Army Reserve goes, from the Motor Speedway in Indianapolis to Camp Eagle in Bosnia, from Operation PROVIDE REFUGE at Fort Dix to Exercise COBRA GOLD in Thailand, we bring America with us. The Citizen-Soldiers of the Army Reserve, America's hometown heroes, provide one of the Army's strongest links to the American people and represent the best of our country.

This link and this commitment will get stronger, not weaker, as we enter our 92nd year and go on into the 21st Century.



EXECUTIVE OFFICER



Full Time Civilian Staff - Those of us who have been in the reserve system for any period of time, however slight, are aware that each unit has some type of full time civilian staff. Most reservists however are not aware or ever fully briefed on the exact role of the civilian staff. I did not fully understand, or appreciate, their role until I became a commander. This was a delay of almost 15 years of getting some essential training.

Hopefully in this short article I can convey some understanding of their duties and how the civilian staff works with the reservist soldier. If I do not do justice to their responsibilities, I invite any civilian staff member within 6th Bde to contribute to next month's 6th Bde newsletter to clarify, correct or expand upon this article.

First, they do not work for every reserve soldier in the unit as a personal assistant. The civilian staff members usually have defined duties prescribed by the commander, such as personnel, pay, ATRRS, supply, etc. While the 6th Bde HQ has three staff positions the duties are divided generally between operations, personnel and supervision. The battalions within the 6th Bde have each one civilian employee who performs a variety of roles as defined by the Battalion commander. Each of our three TASS battalions also has two active duty soldiers to assist the commander on operational matters relating to the TRADOC proponent school. In our case the proponent schools are the Command and General Staff College at Ft. Leavenworth and the SGM Academy at Ft. Bliss.

Second, when her/his superior officer or NCO tasks a reserve soldier to do something, it is not an appropriate response to immediately call the civilian "full-timer" and ask her/him to complete the task. This is true even during non-drill time. Each reserve soldier should know her/his job well enough to accomplish it without making this call. If you are stumped or run into an obstacle, then raise this problem with your reservist supervisor not the civilian staff. Remember, if you are activated, you cannot take your civilian "full-timer" with you. You must be able to do your job.

Third, listen to what the civilian staff has to say when they ask you to do something or offer to assist you. Each has a world of expertise and experience from which each of us can learn.

Fourth, ask your supervisor or next higher in your chain of command to explain or obtain an explanation of the duties and responsibilities of the full time civilian staff in your unit. This will be a learning experience for all involved, including the civilian staff.

Do not wait 15 years as I did to get essential information.



COMMAND SERGEANT MAJOR



This year the 6th Brigade Soldier of the Year Board will be held on 2 March 2000. In conjunction with the 104th Division Battalion and Brigade Conference/Ball, March 3-5 in Portland OR. All soldiers in 6th Brigade deserve a chance to compete before the 6th Brigade Recognition Board.

Senior NCOs in our Brigade have a duty to their soldiers to mentor them and encourage them to compete before this Brigade Board. Each Battalion Headquarters can send up to four contestants.

Soldier category is for E-1's to E-4's. NCO category is for E-5's to E-7's. Instructor category is for certified instructors E-5's to E-7's. Retention NCO category is for Brigade Retention NCOs and our Battalion additional duty Retention NCOs E-5's to E-7's. It is not too late to prepare your soldiers.

The Division Soldier Recognition Board will be in the month of June this year and is to be held in Reno, Nevada. Supervisors you provide the leadership and instill the confidence that these soldiers need. Motivate your soldiers at all levels to be the best in the USAR. NCOs make it happen!

This will be my last drill with the 6th (PD) Bde, 104th Division. I have enjoyed my tenure at the Bde headquarters and I hope to be returning soon for more challenges in this great organization. Thanks to all of you for the hard work you put in each day making our Army great.

BDE TELEPHONE NUMBERS AND E-MAIL ADDRESSES

6 th Bde Cdr	COL SUCHANEK gerry-suchanek@uiowa.edu	303-365-3086
6 th Bde XO	COL FIELDS fieldsk@ix.netcom.com	303-365-3085
6 th Bde CSM	CSM TALBOTT 105167.2552@compuserve.com	303-365-3084
6 th Bde IM	SSG BRUCE rbruce@pmrma-emh1.army.mil	303-725-6844
6 th Bde SSA	Mr. WESTBROOKE westbrookj@usarc-emh2.army.mil	303-365-3082
6 th Bde S-1	CPT WHYTE lwhyte@uswest.com	303-365-3088
6 th Bde S-1	CW2 ARMENTA (Per Tech) hgarmenta@email.com	303-365-3088
6 th Bde S-3	LTC ANDERSON danderso@mail.usa.net	303-365-3087
6 th Bde S-4	MAJ GEORGE dave.george@rfets.gov	303-365-3088
HHC SAA	Mr. STANEK stanekj@usarc-emh2.army.mil	303-365-3083
HHC, 1SG	SFC REEDY janetreeedy@centura.org	303-365-3089
6 th Bde/HHC	FAX MACHINE	303-365-3090



S-1



SOLDIERS MEDAL FOR RESERVISTS - Because of a change in the 1998 Defense Authorization Act, members of the Reserve may now be awarded the Soldiers Medal for acts performed while off duty. Previously the Soldiers Medal could only be awarded to a reserve or guard member for heroic acts performed while on active duty, at annual training or attending an active-duty school. The 1998 defense act amendment changed Title 10 of the U.S. Code to authorize the Soldiers Medal, the Army's highest peacetime medal, to be awarded to a member of the Ready Reserve who distinguished himself (or herself) by heroism while not in a duty status. Several medals have already been awarded to reservists who have been involved in rescuing civilians in perilous situations. See AR 600-8-22, Chapter 3.12, for additional information about the Soldier's Medal. (POC is SSG Hansen, (303) 365-3088).

SOCIAL SECURITY RETIREMENT AGE TO INCREASE

- Those of us who will eventually qualify for Social Security benefits may not be aware that beginning next year, the retirement age to qualify for full benefits will gradually increase from 65 to 67 years old. Following is a simple chart to allow you to check what your retirement age under current Social Security law will be:

<u>Year of Birth</u>	<u>Full Retirement Age</u>
1937 or earlier	65
1938	65 and 2 mos.
1939	65 and 4 mos.
1940	65 and 6 mos.
1941	65 and 8 mos.
1942	65 and 10 mos.
1943-1954	66
1955	66 and 2 mos.
1956	66 and 4 mos.
1957	66 and 6 mos.
1958	66 and 8 mos.
1959	66 and 10 mos.
1960 and later	67

(POC is CW2 Armenta at (303) 966-4760).

NEW OFFICE SYMBOLS - Effective immediately, new 104th Division (IT) office symbols are to be used. These are as follows:

Commander, HQ, 6 th Bde	AFRC-TWA-PDT
S1, 6 th Bde	AFRC-TWA-PDT (S1)
S2/S3, 6 th Bde	AFRC-TWA-PDT (S3)
S4, 6 th Bde	AFRC-TWA-PDT (S4)
10 th Bn, 6 th Bde	AFRC-TWA-PDT-AZ
11 th Bn, 6 th Bde	AFRC-TWA-PDT-ID
12 th Bn, 6 th Bde	AFRC-TWA-PDT-WA
NCOA, 6 th Bde	AFRC-TWA-PDT-FL

(POC: CW2 Armenta 303-365-3086)

MILITARY PAY RAISE - See attached tables.

<http://www.militaryreport.com/milpay2000.htm>



Go check this web site out to see what your new pay scale possibilities will bring to the new year.

RLAS - S-1 staff need RLAS training? Self-paced "Train-the-Trainer" lesson plans are available on the internet. They are located at the Army Reserve Readiness Training Center (ARRTC) home page: <http://158.6.12.6/Index>. Scroll down on the index, and select "RLAS". (POC: CW2 Armenta 303-365-3086).

ID CARDS

If you or a family member needs an ID card please call 5502nd at (303)361-4837 located on Fitzsimmons in building 820. They can take care of Retired Service Members; Active Duty or AGR Soldiers; Reserve Service Members; IRR/IMA Service Member and all of their Dependents/Family Members. So call today!



S-3



OIP SCHEDULED - for Phoenix, focus will be on accreditation of the 10th battalion.

HAPPY NEW YEAR - to all, let's make it one of the most productive one's in the Division's history.

REQUIRED REPORTS:

January
Bn DA form 4612 Awards Rpt due to Bde S1
Qtrly Key Officer Personnel Rpt/
Qtrly SM Roster due to DCSPER



INFORMATION MANAGEMENT



Information Awareness Training - Please be aware that we are mandated by the Army to have all users who use AIS (Automated Information Services) equipment trained in Information Awareness. This training can be accomplished several ways. The preferred method of satisfying this requirement is a stand-up brief, using slides and video clips. The alternate method is either CD or via web on the USARC intranet <http://usarcintra/iss>. If you go on-line at the end of the course you will need to printout the certificate of completion and fill-out the form USARC 75-R and give this to your ISSO (Information System Security Officer). Otherwise, your ISSO should give the stand-up brief and have an sign-in roster for the training brief. If you are looking for the CD it was passed out during the 6th Brigade Conference and given to your ISSO or ISS NCO.

Information System Security - Army Regulation 380-19, tells us not to share passwords with anybody, this means system passwords (RLAS access) and e-mail passwords among the few. Please be aware that passwords are to be changed every 6 months, and needs to be 8 characters long with two of the characters being numeric. Also remember that given out passwords of anykind can be punishable by the UCMJ.

Virus Software -Department of the Army has stated that all Government and Military personnel may take home one copy of Norton or McAfee anti-virus software to install on their home computers. The software packages that are available are Norton and McAfee Anti-Virus Software. Please contact SSG Bruce for additional information.

Y2K Issues - Please keep in mind that we are not over with Y2K, the Army will be still testing Y2K issues at least until Feb 29 of this year.

Privacy Act - Please remember that it is a violation to pass Social Security Numbers or Personnel Information across e-mail or any other means without encryption.

70th & 104th Division WEB page is now on-line - Please use your web browser and go to <http://www.nw-usarc.army.mil>

*(Updated) Army Computer Based Training - is also on-line and free to all Government and Army personnel. Use your web browser and go to <http://www.armycbt.jccbi.gov/armycbt> or <http://158.6.12.20/cbtweb/index.htm> to register.

Suspenses for 10th, 11th 12th, and NCOA

- E-mail Roster, due by 25 Nov 99
- Web Page Development, History; Welcome; Location; Mission and About information, due by 30 Nov 99
- ISS Personnel Designations (ISSO and AISSO additional duties orders) due to Brigade by 5 Dec 99
- Training of ISSO/AISSO personnel by 5 Dec 99
- DOD Infosec Awareness Training by 9 Jan 00

These suspenses was given out to the ISSO and AISSO at the conference. If you have questions regarding these suspenses please contact SSG Bruce, the Brigade ISSO. Cellular (303)725-6844 or e-mail 'rbruce@pmrma-emh1.army.mil'

Newsletter Submission Deadline - All articles need to be submitted to the IM Section no later than mid-month. If possible please deliver all articles in a typed or neatly handwritten format. Floppy diskettes will also be accepted or send via email to rbruce@pmrma-emh1.army.mil

Newsletter will be sent via e-mail - we didn't have the time needed to produce, print and deliver the newsletter via US Postal Service, so we will be sending via e-mail instead. Hopefully next month will be better.

Army TACACS 800 Numbers - This has not been confirmed but we understand the Army is making it harder to get access to the 800 numbers for dial-in access. Only high GS or 06 personnel and above will be able to have access to those numbers. All other folks that have these numbers will have to use their local numbers if they are available.

This will possible effect ATTRS users and folks that use the Army's 1800 numbers.

UNIT DRILL SCHEDULE

<u>Drill Weekend</u>	<u>Drill Number</u>
8-9 JAN 2000	13-16
5-6 FEB 2000	17-20
4-5 MAR 2000	21-24
1-2 APR 2000	25-28
6-7 MAY 2000	29-32
3-4 JUN 2000	33-36
1-2 JUL 2000	37-40
5-6 AUG 2000	41-44



S-4



Suspenses due:

Facility Questionnaires - 22 Jan 2000

MSCR Reports - Btns shall submit MSCR Reports (form 2406) to the Bde 12:00 Sunday, 9 Jan 2000.

PAADR Reports - Btns shall submit PAADR reports (form 6R) to the Bde by 12:00 hrs Sunday, 9 Jan 2000.

Equipment and supply requests - for the 2nd and 3rd quarters shall be provided to the Bde by 12:00 hrs, Sunday, 9 Jan 2000.

MSG Frazier will be in Phoenix from 7-9 Jan 2000 completing the OIP in the 10th Bn.

The S-4 Section welcomes MSG Rusher to the section as the Bde Food Service NCO. She joins us from the 244th EN Bn.

The S-4 Section will be working with the S-3 Section to determine the status of Classroom 21 facilities in Region G. If any of the Bns or instructors know about any of these facilities, please let me know.

Division G-4 personnel will be at the 12th Bn this weekend to review supply records. The 12th Bn was nominated by the Bde for the Logistics Excellence Award Program. Good job 12th Bn.



HHC



HEAD COUNT:

Saturday, 8 January 2000 - SSG Hansen

Sunday, 9 January 2000 - SSG Bruce

PHYSICAL TRAINING:

Saturday, 8 January 2000 - will be lead by S1

BIRTH MONTH AUDITS:

See MSG Stanek during January drill.

MSG Frasier, SGT Farnsworth, SPC Davis

Happy Birthday!!!!

W-2's:

If you have moved you need to fill out a USARC Form 22-R and a W-2 Form if you wish to receive your LES at your home address and W-4 for tax purpose filings for 1999.

TRAINING SCHEDULE

Saturday, 8 January 2000

Uniform - BDU

0700-0725 - Sign-in

0730-0745 - Opening Formation

0745-1130 - HQ Actions

S1 - Personnel Actions

S3 - Training Actions

S4 - Logistics Actions

1130-1230 - Noon Meal, Country Harvest

1230-1330 - Select Personnel - Unit Advisory Committee

1230-1330 - HQ Actions

S1 - Personnel Actions

S3 - Training Actions

S4 - Logistics Actions

1330-1530 - Consideration of Other Training

1530-1620 - PT

1620-1630 - Final Formation and Sign-out

1630-1730 - Select Personnel - Unit Training Meeting

Sunday - 9 January 2000

Uniform - BDU

0700-0725 - Sign-in

0730-0745 - Opening Formation

0745-0845 - Mandatory Training on User Security

0845-1130 - HQ Actions

S1 - Personnel Actions

S3 - Training Actions

S4 - Logistics Actions

1130-1230 - Noon Meal - Country Harvest

1230-1300 - Weekend After Action Reviews

1300-1620 - HQ Actions

S1 - Personnel Actions

S3 - Training Actions

S4 - Logistics Actions

1620-1630 - Final Formation and Sign-out



**Timberwolves
Always Think
Ahead!
We Lead. We
Succeed!**